If not already completed, during Orientation Week all students should:

1. Register for a Net-ID & ISU email, via the ITS website or Solutions Center located in 192 Parks Library
2. Sign-In to AccessPlus
   Students: Use your University ID number and the temporary password provided to you in your admission letter. If you are having issues or do not have your temporary password, contact ISU IT Services at (515) 294-4000, option 1.
3. Obtain an ISU ID card, 0530 Beardshear Hall
   *Note: You need to know your ISU ID # and must have a picture ID
4. Students receiving an ISU Graduate Assistantship
   Sign up for payroll, ISU Human Resource Office – 3810 Beardshear Hall
   Payroll Sign Up Packet (PDF)
   *Note: International students will complete I-9 paperwork for purposes of employment eligibility with assistance from the International Students & Scholars Office during check-in & ISSO orientation activities
5. Complete Lab Safety Training
   Lab safety training is mandatory for all persons BEFORE you are eligible to begin work in a lab. There are several lab safety courses which are required for all students (listed below).

To complete lab safety training online:
Login to LEARN@ISU using your NET ID & password. You can access the LEARN@ISU link through the ISU Sign Ons link.

Required Lab Safety Courses:
   – Laboratory Safety: Core Concepts (about an hour)
   – Fire Safety and Extinguisher Training
   – NIH Guidelines
   – Biological Risk Assessment for Researchers (about 30 minutes)
   *Note: Do not use Internet Explorer as your browser. Everything else should be okay. Be sure to allow pop-ups.
6. Register for classes via AccessPlus. You will have the opportunity to review your registration with your temporary advisor during orientation. Classes may be added and dropped through the first week of classes.
7. Health Insurance Enrollment –
   New graduate assistants are automatically enrolled in the “Self-only” health insurance. If you would like to enroll a spouse/partner, or other dependents, you have to make these changes in the BluesEnroll portal (URL) or provide a paper enrollment form. This is also the method of
enrolling in the dental insurance. Dental insurance is optional at a competitive monthly premium. The process is the same for both domestic and international students, although the health insurance is mandatory for the international students and their families. The cost of dental insurance and health premiums for family can be found [here](#).

8. If you have not yet sent an official transcript from your educational institution(s), do so after your degree is awarded.

Graduate Admissions, 100 Enrollment Services, Iowa State University, Ames, IA 50011-2011, USA

9. Provide Immunization Records to Thielen Student Health Center

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### Monday, August 13

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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</table>
| 10:00 AM – 4:00 PM | Program check-in with Katie Blair  
                         2018 Molecular Biology Building  
                         Feel free to stop by whenever works most conveniently for you within the  
                         given timeframe. If you have a scheduling conflict, please let Katie  
                         know by emailing her at kblair@iastate.edu. |

### Tuesday, August 14

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td></td>
<td>See optional activities schedule</td>
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### Wednesday, August 15

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td></td>
<td>See optional activities schedule</td>
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</table>

### Thursday, August 16

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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</table>
| 9:00 AM – 9:45 AM | Heather Lewin, Science Librarian, ISU Library: Digital Resources  
                         1420 Molecular Biology Building |
| 9:45 AM – 10:30 AM | Jennifer Johnson, GDCB Department: Bio-IT, Information Technology  
                         Orientation  
                         1420 Molecular Biology Building |
| 10:30 AM – 11:00 AM | Levi Baber, Manager of LAS Bio-IT: College/University Level IT Research  
                         Resources  
                         1420 Molecular Biology Building |
<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>11:00 AM – 12:00 PM</td>
<td>Katie Blair, Interdepartmental Graduate Program Coordinator: Getting Started as a Graduate Student &amp; Progressing Through Your Degree 1420 Molecular Biology Building</td>
</tr>
<tr>
<td>12:00 – 1:30 PM</td>
<td>Lunch with current graduate students Molecular Biology Building Atrium</td>
</tr>
</tbody>
</table>
| 1:30 – 3:00 PM   | Katie Blair, Program Coordinator: Research Lab Rotations Discussion & Best Practices 1420 Molecular Biology Building  
Please bring your questions following the previously emailed information. Those who are not rotating are excused from this discussion. |
| 3:00 PM          | Program Review of Curriculum & Registration Molecular Biology Building Atrium                      |

**Friday, August 17**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>8:30 – 9:00 AM</td>
<td>Light breakfast with new interdepartmental graduate students 1102 Molecular Biology Building (1st floor conference room)</td>
</tr>
<tr>
<td>9:00 AM – 9:30 AM</td>
<td>Elizabeth McNeill, FSHN Department: Being a Graduate Student—Keys to Success 1420 Molecular Biology Building</td>
</tr>
</tbody>
</table>
| 9:45 AM – 12:00 PM | Faculty Research Presentations 1420, 1424, 1428, 1102, 2034, & 3034 Molecular Biology Building.  
**See Presentation Schedule available via the Sign Up Genius Survey (URL)** ** |
| 12:00 – 2:00 PM  | Interdepartmental Luncheon & Informal Poster Session Molecular Biology Building Atrium               |
| 2:00 PM – 4:15 PM | Faculty Research Presentations 1420, 1424, 1428, 1102, 2034, & 3034 Molecular Biology Building.  
**See Presentation Schedule available via the Sign Up Genius Survey (URL)** ** |

**Sunday, August 19**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>4:00 PM – ???</td>
<td>Welcome dinner @ Dr. Matthew Ellinwood’s Home 309 Hickory Drive Ames, IA (directions available from Katie)</td>
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</tbody>
</table>
Sushi dinner with current MCDB and Neuroscience faculty and graduate students. Options will be provided for those who may not eat fish and/or seaweed 😊 Families, kids, partners and friends welcome!

All of the activities detailed in this schedule are required and attendance is expected unless otherwise specified. If you have any question or concerns, please contact Katie Blair.

Katie Blair, Program Coordinator
Interdepartmental Graduate Programs of Immunobiology, MCDB, & Neuroscience
2018 Molecular Biology Building
(515) 294-7252
kblair@iastate.edu